

08th September 2015

DEMAND LETTER

M/s. ROYAL LINKS OVERSEAS MANPOWER CONSULTANT
M S Building No. 17
Office No. 3,4 & 5
Chembur Colony
MUMBAI – 400 074, India
B0321/MUM/PART/1000+/05/5160/1998

Dear Sir,

We hereby authorize you to interview and recruit the following suitable personnel for our company from India as per details given below;

Sr. No.	Category	No. of Worker	Basic Salary
1			
2			

The following terms and conditions shall be included in the contract:

1. Period of employment : Two Years (Renewal)
2. Place of employment : _____
3. Probationary period : 6 Months
4. Working hours : 8 hours
5. Food : Provided by the company
6. Accomodation : Provided by the company
7. Transportation : Provided by the company
8. Overtime : As per _____ Labour Law
9. All other benefits : As per _____ Labour Law

All other terms and conditions shall be in accodance with _____ Labours Laws.

Thank you and best regards

HR Manager